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25X1 5. [] Talked with Martin Sweig in the Speaker's
25X1 office advising that [] had entered on duty as a GS-5 in the hope
that she would qualify as a secretary. However, after several tests, she was
25X1 unable to qualify and, consequently, was reduced to a GS-4. Further, we are
unable to find an opening in [] with the Agency since our offices
were small and there was little need for secretarial skills. On the other hand,
we did not believe it would be at all difficult to assist her in securing employ-
ment in the area through our contacts. Also, we have discussed this with her
25X1 and she indicated that she probably would want to stay in []
indefinitely and welcomes our assistance in trying to get her placed. Sweig
asked that we please let him know when she was placed and stated he would
pass on the information to the Speaker.

25X1 6. [] Talked with Mr. Conway's secretary,
Joint Committee on Atomic Energy, indicating that, for appropriate reasons,
the Director would like to switch his appearance from 11 to 10 tomorrow
25X1 morning. Subsequently, Conway sent word that this was acceptable to the
Committee and it was suggested that the Committee should notify []
25X1 officials since we had previously requested that this not be a joint meeting
[] The secretary said she would undertake this.

25X125X1 7. [] Bill Bader called in connection []
item which we had sent to Senator Gore. Bader simply wanted to be certain
that he could ask some questions about this of the Department of State. I
assured him there was no problem. In addition, Bader stated that Senator
Gore was most appreciative of the help he had gotten on his recent trip from
Agency people.

25X1 8. []

25X1 9. [] Returned to Mr. Philip Kelleher the notes
and clippings furnished yesterday for our information concerning potential
questions for the next Rivers' Subcommittee meeting.

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